

Melbourne Symphony Orchestra

***The Pizzicato Effect* Terms & Conditions**

1. Attendance Conditions

Drop-off & Pick-up

Students must arrive at the program between 3.15-3.45pm and depart the program between 5.30-5.35pm.

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The safety of program participants is paramount to *The Pizzicato Effect*. To ensure the safety of all, *The Pizzicato Effect* maintains a strict drop-off and pick-up policy. All children must be signed out of the program by a parent/guardian or another nominated person from the reception area at Meadows Primary School.

Alternatively, parents/guardians may give permission for their child to leave the program without a parent/guardian or another nominated person from the reception area at Meadows Primary School. In this case, we require the child's parent/guardian to sign a permission form. This will be available in the first weeks of the 2017 program.

Late Pick-up

All children must be collected between 5.30-5.35pm. If your child is picked up after 5:45pm, we may impose a fee.

Absence

In the event that your child is unable to attend a session, you will need to advise *The Pizzicato Effect* as soon as possible via text message or phone call on 0429 545 289.

In the case of an unexplained absence, the following procedure will be followed from 4:00pm on the day of the absence:

1. Staff will make a phone call to one or more parent/guardians or alternative contact person as nominated in the enrolment details form to enquire about the reason for the absence
2. If the contacts mentioned above cannot be reached, a voicemail and/or text message will be left with one or more of the contacts
3. In the event that staff are concerned for the welfare of your child, staff may phone the emergency contact as nominated in the Enrolment Details form

2. Care of Items

Care of Instruments

Instruments are provided free of charge to all participating children. At the point when your child demonstrates an appropriate level of enthusiasm and responsibility for their instrument, the child will be issued with a take-home instrument; this means the instrument can be taken off site for practise.

It is the responsibility of the child and the family to care appropriately for the instrument while it is off site. You may be charged for any damage/loss. A separate *Take-Home Instrument Care Form* will be distributed when necessary.

Care of Valuables and Personal Items

The Pizzicato Effect does not accept responsibility for damage or loss of goods brought on site. Please do not send your child to the program with any valuable items.

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3. Behavioural Expectations

The Pizzicato Effect embodies the core values of respect and responsibility, through listening and caring.

Students will be expected to uphold certain expectations based on these values while in the program, including:

- Respecting others by listening actively, staying quiet when others are speaking, and playing at the appropriate times
- Caring for themselves, their instruments, the classroom space, and the other students and staff
- Bringing a positive attitude and readiness to learn
- Maintaining responsibility for learning
- Supporting their teachers by following directions and instructions
- Supporting their peers by acting as mentors

If your child chooses not to display these values, and/or is found to be interrupting the learning of fellow *Pizzicato Effect* students in any way, you will be contacted to discuss the behaviour in further detail. In extreme circumstances, your child may be exited from the program.

More information regarding student behaviour can be found in the *Parent and Guardian Handbook* which will be sent to you when your signed forms are received.

4. Policy of Non-Discrimination

The Pizzicato Effect admits students of any race, religion, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students in our program. It does not discriminate on the basis of race, religion, national or ethnic origin or disability in administration of its educational policies, financial aid programs or other administered programs.